



March 16, 2023 6:00 P.M.  
 Regular Meeting of the Board of Directors  
 7800 Airport Center Drive, Greensboro, NC  
 Meeting conducted on Zoom

Meeting Minutes

Member Attendance

	Jonetta Appling	Erina Byers	Chris Gorham	Ryan Homer	Crystal Scillitani	Cyndie Swindlehurst
7.21.2022	Phone	Phone	Phone	–	Phone	Phone
8.11.2022	Present	Phone	Absent	–	Absent	Present
9.15.2022	Present	Phone	Phone	–	Present	Present
10.14.22	Present	Phone	Absent	Present	Absent	Present
11.21.22	Present	Absent	Phone	Present	Absent	Present
12.16.22	Meeting Cancelled	Meeting Cancelled	Meeting Cancelled	Meeting Cancelled	Meeting Cancelled	Meeting Cancelled
1.19.23	Present	Present	Absent	Present	Absent	Present
2.16.23	Present	Phone	Absent	Absent	Phone	Phone
3.16.23	Phone	Phone	Absent	Phone	Phone	Phone

I. Call to Order

Time: 6:05 p.m.

II. Motion to approve agenda      Cyndie/Ryan/all

- III. Pledge of Allegiance
- IV. Mission Statement:
  - *Cornerstone Charter Academy, a tuition-free public charter school, will give every student the opportunity to reach his or her potential by providing a rigorous academic program, character education and meaningful parental participation.*
- V. Minutes from February meeting—tabled
- VI. 2022-2023 Affordability Analysis presentation Clarie Dobbs
- VII. Strategic Plan Update and Working Session Joe Caraher
- VIII. New Business
  - Motion to appoint Andrew Wright as a member of the Cornerstone Board of Directors. Cyndie/Crystal/all
  - Motion to accept the proxy of Jonetta and Erina for all motions. Cyndie/Ryan/all
  - Jonetta joins the meeting at 6:53 PM
  - Motion to approve the job description of Math Curriculum Coordinator. Crystal/Jonetta/all
- IX. Actionable Items from Committee—Moved as a slate, All in Favor
  - Motion from Finance to approve Baker Roofing’s bid to replace the ECPI roof.
  - Motion from Governance Committee to approve revised Code of Conduct Class 4.3: Possession, smoking, vaping, or use of tobacco products while on school campus, at school events, or during a school sponsored activity.
  - Motion from Governance Committee to approve updated Technology Policy
- X. Reports
  - Director’s Report Joe Caraher
- XI. Public Comments—none
- XII. Motion to enter executive session to discuss confidential personnel matters. Time: 6:45 PM  
Cyndie/Crystal/all
- XIII. Return to open session Time: 7:08 PM

- XIV. Motions from executive session. Moved as a slate. Cyndie/Crystal/all
- Approve Philip Southern as a coach
  - Approve substitute teachers Lauren Eldridge, Jennifer Summers, Kristin McMinds, Courtney Watkins, Penlyn Crawford, Gigi Arino, Fred Perlman

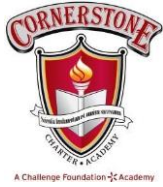
XV. Motion to adjourn. Ryan/Crystal/all

Time: 7:10pm

Minutes submitted on: 3/23/2023

Minutes approved on: 4/20/2023

*Jonetta Appling*  
Jonetta Appling, board secretary



## CORNERSTONE CHARTER ACADEMY

[WWW.CORNERSTONE.TEAMCFA.ORG](http://WWW.CORNERSTONE.TEAMCFA.ORG)

Policy Title	Technology
Policy Code	
Adopted	7/2013
Revised	3/16/2023

### Guiding Principles

There are many educational resources that directly relate to the curriculum that may be utilized during the academic day. Technology may be used to enhance and support the curriculum. Parents should be allowed control over what materials their children are exposed to.

### Relation to Mission

A rigorous curriculum emphasizes content rich subject matter, important concepts and critical thinking skills. Technology may be used to support and enhance the curriculum. The use of technology to support the curriculum should help students gain knowledge, comprehend content, apply subject material, analyze data, evaluate concepts and use what they have learned. The use of technology should encourage the student's inquisitiveness, determination, creative thinking and perseverance giving them the opportunity to reach his or her full potential. Parental permission for use of the internet in the classroom allows parents to have meaningful involvement in the education of their student.

### Policy

All use of the Internet during school hours must be in support of education and research and consistent with the educational objective of the school district. Users must have a well-defined, documented reason for accessing the Internet. No "surfing" is allowed. "Surfing" is the term describing unstructured searches or exploring with no specific, pre-determined goal or purpose.

All Internet users must have a topic, or subject to be researched; student research must be directly related to a given assignment from one or more teacher(s). There should be adult supervision while any student is researching via the Internet.

Maintain Network Etiquette (sometimes called “Netiquette”): Use or transmission of offensive or vulgar language or of threatening or abusive language is prohibited. Messages relating to or in support of illegal activities may be reported to the authorities. Disrupting network communications are prohibited. All information accessible via the network should be assumed to be private property of the person or organization presenting the material and may be subject to copyright, trademark or other legal protections.

Privileges: The use of the Internet is a privilege, not a right, and inappropriate use may result in the suspension or revocation of the privilege. Any misuse of the Internet may result in disciplinary action

Security: Security on any computer system is a high priority, especially when the system involves many users. Any user identified as a security risk or having a history of problems with other computer systems may be denied access to the Internet.

Denying Access: Children are not to be granted access to the Internet without proper parental or guardian permission. If a parent or guardian is uncomfortable with the option of his or her child or children accessing the Internet, the student(s) may be assigned to a different activity when classmates are using the Internet. Teachers must provide alternative assignments to students in this circumstance. Teachers will provide parents with a student technology use agreement form.

Disclaimer: CCA-CFA makes no warranties of any kind, whether expressed or implied, of the quality or dependability of the Internet service it is providing or the information obtained from the Internet.

CCA-CFA will not be responsible for any damages suffered while using the Internet. This includes but may not be limited to loss of data, delays or delivery failures or service interruptions caused by technical problems or by human error. Employees assume all responsibility and risk associated with the use of any general, copyrighted, prohibited or other information obtained via the Internet.

Username, Account ID, Account Numbers and Passwords: Usernames, account numbers, account ID and passwords issued to students and staff members must remain confidential.

Students Use of Computers and the Internet: Student use of the Internet requires teacher consent and the student signature and parental permission granted via the student technology use agreement form.

Student Internet use is permitted for school related activities only. Teachers, administrators and staff will always strive to maintain appropriate levels of supervision of Internet use by students. Students are not permitted to search for, download, or print any objectionable, vulgar, or offensive material. Specifically, as required by the Children’s Internet Protection Act, blocking shall be applied to visual depictions of material deemed obscene or child pornography, or to any material deemed harmful to minors. Subject to staff supervision, technology protection measures may be disabled for adults or, in the case of minors, minimized only for bona fide research or other lawful purposes

Unsupervised participation in group discussion chats or new groups is not permitted. Authorized representatives of the school may monitor the use of the school's equipment and network from time to time. To the extent practical, Internet filters shall be used to block or filter Internet, or other forms of electronic communication and access to inappropriate information. This may include viewing incoming and outgoing e-mail messages. The Student Technology Use Agreement Form will be maintained by the school and should be verified prior to assigning independent research on the Internet.

Harassment-free Workplace: CCA-CFA strives to maintain a workplace that is free of harassment. Therefore, CCA-CFA prohibits the use of computers and the e-mail system in ways that are disruptive, offensive to others, or harmful to morale. For example, the display or transmission of sexually explicit images, messages, and cartoons is not allowed. Other misuse includes, but is not limited to, ethnic slurs, racial comments, off-color jokes, or anything that may be construed as harassment or disrespectful of others.

Risk of Prosecution: "Illegally downloading music, movies, software, and pornography using the school network may result in criminal prosecution. Hacking into the school network may also result in criminal prosecution."

## **MATH CURRICULUM COORDINATOR**

The CCA Math Curriculum Coordinator should possess all of the qualities expected of the general elementary/middle school teacher in the areas of curriculum, instruction, assessment, classroom management, professional responsibilities, professional relationships, family involvement, and school community. This person should also be accomplished as a math teacher.

The Math Curriculum Coordinator is responsible for:

- Collaborating with the administrative team to work toward all goals identified in the strategic plan, particularly in the area of math.
- The continued growth and development of math curriculum and instruction at all grade levels.
- Contributing to the design, support, and implementation of all professional development activities schoolwide, but particularly in the area of math..
- Working with instructional staff to support improvement in curriculum knowledge and instructional delivery.
- Providing appropriate instructional support for students, particularly in the area of math.
- Identifying, evaluating, and recommending appropriate curriculum and instructional materials for use and purchase.
- Working with the director on the development and maintenance of the curriculum and instruction budget.
- Other duties as assigned by administration.